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**ACADEMY OF COMPUTER SCIENCE AND SOFTWARE**

**ENGINEERING**

**Higher Certificate in Information Technology**

**SELECTION FORM 2025**

**Consent to collect and process personal information:**

* I the undersigned as applicant, hereby consent to the collection and processing of my personal information for the purpose of processing this application form and all relevant administrative and governance purposes relating thereto. I confirm that the personal information supplied is true and accurate and that I acknowledge that it is adequate, relevant and not excessive.

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| --- | --- | --- | --- | --- | --- |
| **Title:** |  | **Surname:** |  | **Initials:** |  |
|  |
| **Telephone:** |  | **Cellphone:** |  |
|  |
| **Email:** |  |

|  |
| --- |
| **Admission requirements:**o A Matric certificate or equivalent qualificationo Practical experience in the IT industryo A confirmation letter from employer clearly stating IT work experience. |

1. Who will be financing your studies? Self □ Employer □

 In case of employer, please supply a contact name:

 Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 🕿 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. **Do you have workable knowledge of:**

|  |  |  |
| --- | --- | --- |
|  | Mark with a ✓ | Year |
| Microsoft Word |  |  |
| Microsoft Excel |  |  |
| Microsoft Access |  |  |
| Microsoft PowerPoint |  |  |

3. **Programming experience: (If so, in which language?)**

|  |  |  |
| --- | --- | --- |
|  | Mark with a ✓ | Year |
| Extensive |  |  |
| Moderate |  |  |
| No experience |  |  |

4. **Computer related courses completed:**

1. Programming:

|  |  |
| --- | --- |
| **Course Name** | **Date Completed** |
|  |  |
|  |  |

1. General Information Technology courses:

|  |  |
| --- | --- |
| **Course Name** | **Date Completed** |
|  |  |
|  |  |
|  |  |

c. End user training (including word processing):

|  |  |
| --- | --- |
| **Course Name** | **Date Completed** |
|  |  |
|  |  |
|  |  |

5. Other (Any experience or courses not mentioned):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SELECTION APPLICATION AGREEMENT 2025

1. I hereby consent to the collection and processing of my/our personal information as stated on Page 1 of this application form.
2. I understand that this document in no way whatsoever constitutes a registration form and/or agreement with UJ and that, upon the applicant’s application being successful, the applicant will have to complete and sign a registration form incorporating the student agreement.
3. I confirm that the signature(s) on this application form is my own and that UJ may accept this signature(s) as being my true signature(s). I understand and acknowledge that it is in the discretion of the UJ not to process this application if the application contains any false or misleading information or signatures.

**ALL APPLICANTS TO COMPLETE AND SIGN.**

**Note:**

**The applicant consents to personal information being utilised for government and University statistical purposes.**

I hereby declare that this information is correct:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Initials and surname of **applicant** (name in print) |  | Signature of **applicant** |  | Date: |